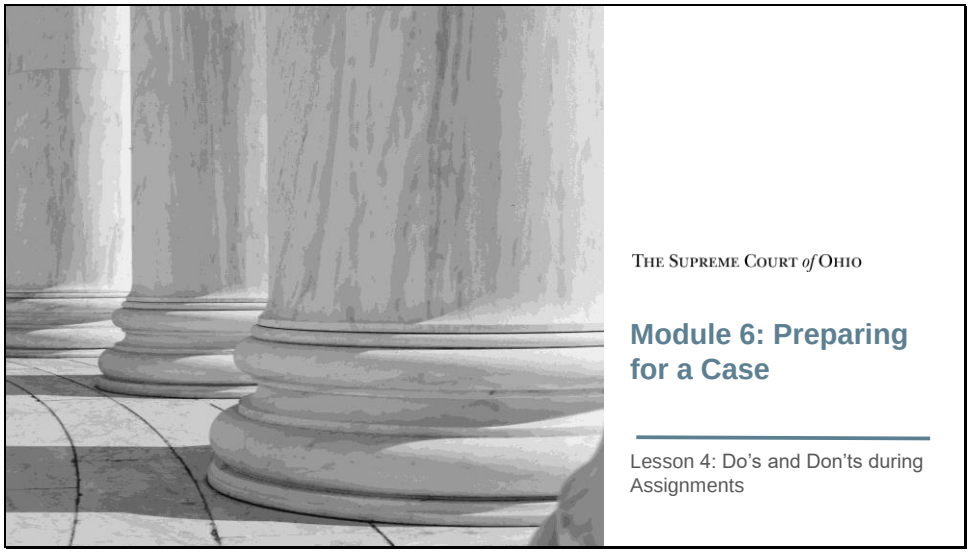
Slide 1


The Supreme Court of Ohio
Module 6: Preparing for a Case
Lesson 4: Do's and Don'ts during Assignments

Slide 2

What are your responsibilities?

Work abiding by the NCSC and Ohio Codes of Ethics

Slide 3

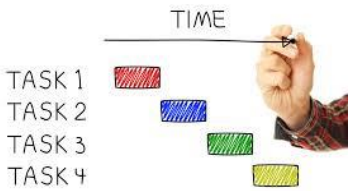
Strategies for Success

- Get the case information
- Prepare your memory aids
- Prepare any equipment
- Strategize with teammates

Slide 4

Remember:

- Strategize with teammates
- To whom do you report first
- Introducing yourself
- Setting up on site
- Follow protocols and procedures
- Give and get feedback



Slide 5

What To Do If or When: (Part 1)

- You can't hear
- Equipment fails
- Mistakes happen (… or did they?)
- You get tired

Slide 6

What To Do If Or When: (Part 2)

- There is a break in the action
- The Court orders you to…
- Other problems (e.g., evacuation, medical emergencies, etc.)

Slide 7

The Assignment Ends

- Follow protocol and procedures on site
- Gather your tools
- Report back to the office
- Leave a professional mark