

**IN THE COURT OF COMMON PLEAS  
ASHTABULA COUNTY, OHIO  
JUVENILE DIVISION**

**ALBERT J. SAMPLESE  
JUVENILE JUDGE**

<b>In Re:</b>	)	<b>Case No: 2020 JK 03</b>
	)	
<b>ORDER DECLARING A JUDICIAL EMERGENCY AND CONTINUITY OF OPERATIONS OF THE COURT DUE TO COVID-19 PANDEMIC [Second Addendum re: Court procedures and rules]</b>	)	<b><u>JOURNAL ENTRY</u></b>
	)	

The Court finds the Governor of Ohio, Michael DeWine, declared a State of Emergency in Executive Order 2020-01D, and the Director of the Ohio Department of Health, Amy Acton, has declared there currently exists a "...high probability of widespread exposure to COVID-19 with a significant risk of substantial harm to a large number of people in the general population, including elderly people and people with weakened immune systems and chronic medical conditions" by Director's Order issued March 16, 2020.

The Court further finds Director Acton issued on March 22, 2020, a "Director's Stay at Home Order," which is effective March 23, 2020 at 11:59 o'clock p.m.;

The Ashtabula County Common Pleas Court, Juvenile Division [hereinafter "Juvenile Court"], provides the following information, and temporarily modifies routine Court procedures and Local Rules of Court as follows:

1. **ALL HEARINGS SCHEDULED MARCH 27, 2020 THROUGH APRIL 17, 2020.**  
Effective March 27, 2020 through April 17, 2020, **all hearings, unless otherwise provided herein, shall be, and hereby are, continued pending further order of court.** These continued matters shall be re-scheduled by the clerk's office for future hearing via any of the methods authorized by Paragraph 9, of this Court's *Order Declaring a Judicial Emergency and Continuity of Operations of the Court Due to COVID-19 Pandemic*, filed March 16, 2020. This order is posted on the Ashtabula County Juvenile Court website.
2. **EMERGENCY, ADJUDICATION, DISPOSITION AND JUDICIAL BY-PASS HEARINGS**  
All emergency hearings, adjudications, dispositions and/or judicial by-pass hearings will be held as required by law, and will not be affected by this

temporary order. Any complainant and/or movant seeking emergency relief or a judicial by-pass must first obtain a hearing date from the clerk's office, and notify all necessary parties of the date and time of hearing. A hearing date may be obtained by contacting the court via any of the methods originally identified by the Court in its *Order Declaring a Judicial Emergency and Continuity of Operations of the Court Due to COVID-19 Pandemic Judgment Entry*, filed March 17, 2020. This order is posted on the Ashtabula County Juvenile Court website.

**3. EMPLOYEES**

All employees of the Court are deemed essential; however, in light of the referenced March 22, 2020 "Stay at Home" Order of the Ohio Department of Health Director, the Court finds it necessary to implement a rotating work schedule for all employees in order to ameliorate the threat to the health and/or safety of the employees and public in general. The Court presently has the capability to allow certain full-time court employees to work from home; however, certain other full-time court employees cannot work from home. The Court authorizes the Court Administrator to place certain full-time employees on administrative leave for the purpose of implementing a rotating work schedule, which in his determination, shall advance the public health goals and purposes of the "Director's Stay at Home Order." Any full-time employee placed on administrative leave under the authority of this order shall be paid equal to the employee's base rate of pay and the employee shall continue to accrue leave and service credit. Employees placed on administrative leave with pay are hereby notified they must:

- a. Remain in a work-ready status at all times during their regular scheduled work hours, must be available via telephone their regular scheduled work hours, and must be able to report to work upon short notice.

- b. Remain off-the-premises of the Juvenile Court/Resource Center during any period of administrative leave absent approval of the Judge of the Court, the Court Administrator and/or his/her immediate Supervisor.

#### 4. **FAMILY DRUG COURT [FDC]**

Unless otherwise stated specifically herein, the Family Drug Court Specialized Docket [hereinafter [hereinafter "FDC"] is **OPEN WITH RESTRICTIONS**. See, Definition, *Order Declaring a Judicial Emergency and Continuity of Operations of the Court Due to COVID-19 Pandemic*, filed March 16, 2020.

##### a. **Treatment Team**

Treatment team members shall be required to provide written client updates to the FDC Coordinator no later than Thursday at Noon via email or facsimile.

Treatment team shall not meet in person prior to any FDC session absent further order of Court; however, each treatment team member shall be available via telephone on Fridays **between the hours of 8:00 o'clock a.m. and 9:00 o'clock a.m.**, and shall provide the FDC coordinator with all necessary contact information without delay.

##### b. **FDC Participants**

FDC participants shall be required to attend each FDC session via the following method:

- i. Any FDC participant with a **FIRST** name beginning with "A" through the letter "J" shall report on his/her scheduled Friday at 9:00 o'clock a.m.
- ii. Any FDC participant with a **FIRST** name beginning with "K" through the letter "P" shall report on his/her scheduled Friday at 10:00 o'clock a.m.

- iii. Any FDC participant with a **FIRST** name beginning with "Q" through "Z" shall report on his/her scheduled Friday at 11:00 o'clock a.m.

All other requirements of the FDC program shall remain unaffected at this time; however, the FDC Coordinator shall notify each participant of any further changes as soon as is practicable.

**5. SUBJECT TO FURTHER MODIFICATION**

This order shall be, and hereby is, remains subject to further modification.

**6. SERVICE OF JUDGMENT ENTRY**

This "Temporary Order" is ordered to be served on the Supreme Court of Ohio, Ashtabula and Lake County Bar Associations, Ashtabula County Prosecutor's Office, Ashtabula County Public Defender's Office; Ashtabula County Board of Commissioners, Ashtabula County Children Services Board, Cadence Care Network, Opportunities for Ohioans with Disabilities, FDC Coordinator, all FDC participants and FDC treatment team members and the media. A copy of this judgment shall be conspicuously posted in the Juvenile Court Clerk's Office, and shall be published on the website of the Juvenile Court.

**IT IS SO ORDERED.**

  
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**JUDGE ALBERT S. CAMPLESE**