



their in-person hours of operation and filing procedures. Specific filing questions should be directed to the respective clerk's office.

4. The Court encourages attorneys and parties to comply with pre-existing court deadlines, to the extent the parties and attorneys are able to do so while maintaining their safety and observing social distancing practices, issued prior to the Tolling Order.
5. The Court encourages the preparation of trial transcripts by court reporters, and filing with the clerk during the period of the Tolling Order to the extent the court reporters are able to do so while maintaining their safety and observing social distancing practices.
6. The Court encourages the clerks of court to file trial court records and supplemental records during the period of the Tolling Order to the extent the clerks of court are able to do so while maintaining their safety, the safety of their employees, and while observing social distancing practices.
7. All filing deadlines have been "tolled" until the date the period of emergency ends or July 30, 2020, whichever is sooner, pursuant to the Tolling Order. The Court will continue to decide cases that have been fully briefed and are ready to be submitted.
8. The Court will also continue to decide motions and to advance cases to their next step based upon filings made during the tolling period.
9. The Court will order, *sua sponte* or upon motion of a party, that a case proceed if it is related to a situation that requires immediate attention. The Court's determination

of whether a case necessitates immediate attention shall be decided on a case-by-case basis.

10. In determining whether the facts and circumstances of a particular case require immediate attention, the Court will consider factors, including, but not limited to, the type of case before the Court, the specific order being appealed from, the date the notice of appeal was filed, the length of transcripts, if any, the number of extensions, which were granted prior to the issuance of the Tolling Order, and the options available to parties to conduct case-related work in compliance with social distancing practices.)
11. In the event the Court issues an order, which a party believes the party is unable to safely comply with, that party shall file a motion advising the Court of the party's respective safety concerns.

  
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MICHAEL L. TUCKER, Administrative Judge

DATE: April 7, 2020